



Dear Student,

Cross-registration is a program through the Pittsburgh Council on Higher Education (PCHE) that provides an opportunity for enriched educational programs by permitting students to attend courses at any of ten participating colleges and universities.

The PCHE agreement opens enrollment to full-time students only – this means that students must maintain full-time enrollment at the University of Pittsburgh, **excluding** the credits from the external institution, in order to remain enrolled in a PCHE course. A full-time credit load for undergraduate students is 12 credits and a full-time credit load for graduate students is 9 credits. If you are to drop below this full-time credit load at Pitt during the term in which you are enrolled in a PCHE course, you must drop the PCHE course from your schedule. International students should be aware that dropping below full-time enrollment may result in losing legal immigration status.

Students requesting to enroll into a PCHE course are expected to have completed the necessary prerequisites of the course. Please list out the prerequisite(s) of the course you would like to take and its equivalency to previous coursework you have completed. If there are no prerequisites for the course you would like to take, please write N/A in fields.

Institution: _____

Course Title: _____

Prerequisite course:	Equivalent course:

This PCHE course will count toward one of the following (**to be completed by advisor**):

Fulfills credits toward the major’s elective requirement: _____

Fulfills a specific requirement for the major
(please name the requirement): _____

No requirement fulfilled _____

Any registration questions and status checks should be directed to Registration Services at the University Registrar’s Office (registration@pitt.edu).

PCHE FAQs and guidelines can be found on the Registrar’s website: <https://www.registrar.pitt.edu/pche.html>.

Name (Print): _____

PeopleSoft ID: _____

Pitt e-mail address: _____

Student Signature: _____

Date: _____

Advisor’s Signature: _____

Date: _____