PITT | SWANSON ENGINEERING
COOPERATIVE EDUCATION PROGRAM

http://www.engineering.pitt.edu/coop/

Maureen Barcic, Co-op Director paub2m@pitt.edu

Chris Ann Frankovic, Associate Director caf54@pitt.edu

Kristal Cheshire, Program Administrator, krc120@pitt.edu

Olivia Nolt, Co-op Consultant, ChemE Senior, oln5@pitt.edu

Co-op Application Check List

Listed below are the steps to sign up with the Co-op Program. Once registered as an applicant, you will have access to our new USR co-op job portal where you'll be able to view and apply to co-op opportunities. If you have any questions you can stop by the Co-op office, 152 Benedum Hall, first floor behind the lobby front desk. Keep in mind the Co-op program is for multiple rotation co-op positions only.

✓ Log into https://usr.engr.pitt.edu/CoOpStudent. This provides us specific information such as: your geographic preferences, do you have a car, what semesters are you able to start a co-op, do you receive financial aid, live in campus housing, etc. You can also let us know of any companies you are interested in. Please answer all of the questions completely and accurately. **Please thoroughly read the Statement of Understanding before you submit your application so you fully understand our program guidelines.**

✓ After you've applied, please email us or stop by with your resume to have it reviewed/approved.

✓ The final step will be to submit a sample co-op schedule **and** unofficial transcript prior to your co-op search. The schedule will help you in planning out your rotations, classes needed, as well as planning ahead if incorporating a minor, study abroad experience, or any other circumstances. Sample co-op schedules can be found on your departmental web sites or ask you advisor for assistance. You will need to have a final co-op schedule approved by your faculty co-op advisor.

	Swanson School of Engineering		
Arash Mahboobin	Bioengineering	412-624-9819	mahboobin@pitt.edu
Taryn Bayles	Chemical Engineering	412-383-9970	tbayles@pitt.edu
Leonard Casson	Civil Engineering	412-624-9868	casson@pitt.edu
Sam Dickerson	Computer Engineering	412-624-2163	dickerson@pitt.edu
Robert Kerestes	Electrical Engineering	412-383-5251	rjk39@pitt.edu
Patrick Smolinski	Engineering Science	412-624-9788	patsmol@pitt.edu
Leonard Casson	Environmental Engineering	412-624-9868	casson@pitt.edu
Karen Bursic	Industrial Engineering	412-624-9837	kbursic@pitt.edu
Markus Chmielus	Materials Science Engineering	412-624-8176	chmielus@pitt.edu
Will Slaughter	Mechanical Engineering	412-624-8479	wss@pitt.edu
	School of Computing and Information		
John Ramirez	Computer Science	412-624-8441	ramirez@cs.pitt.edu

Review the Co-op Student Handbook and let the staff know if you have any questions/comments